

**CORSICANA HIGH SCHOOL REQUEST TO DROP AN ADVANCED ACADEMIC (PAP, AP & Honors) COURSE**

The request must be approved by the parent, teacher, and counselor and is subject to course availability based on staffing and instructional supplies.

**Student's Name:** \_\_\_\_\_ **ID#:** \_\_\_\_\_

**STEP 1: STUDENT**

I am requesting that I be permitted to drop \_\_\_\_\_.

Check if accurate:

\_\_\_\_\_ I have completed all assignments.

\_\_\_\_\_ I have attended tutorials more than once (Teacher initial \_\_\_\_\_)

\_\_\_\_\_ I have given my best effort to this class.

Reason for dropping the course:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name: \_\_\_\_\_

Please print

Signature

Date

**STEP 2: PARENT**

I  **approve**  **disapprove** of my student dropping the course.

Name: \_\_\_\_\_

Please print

Signature

Date

\_\_\_\_\_

Best number to reach during the day

E-mail address

**STEP 3: TEACHER**

Current student grade: \_\_\_\_\_

I  **approve**  **disapprove** of this student dropping the course.

Name: \_\_\_\_\_

Please print

Signature

Date

**STEP 4: COUNSELOR**

Please return the completed form to your counselor. You must continue to attend your existing course until you have received a new schedule from your counselor.

Course change made:

Drop \_\_\_\_\_ Add \_\_\_\_\_

Date \_\_\_\_\_ By \_\_\_\_\_