



# Corsicana Independent School District 2019-2020

## PAY CUTOFF DATES

<b>TIME STARTS</b>	<b>TIME ENDS</b>	<b>PAY DATE</b>
08-04-19	09-07-19	09-20-19
09-08-19	10-05-19	10-18-19
10-06-19	11-09-19	11-20-19
11-10-19	12-07-19	12-20-19
12-08-20	01-04-20	01-17-20
01-05-20	02-08-20	02-20-20
02-09-20	02-29-20	03-20-20
03-01-20	04-11-20	04-20-20
04-12-20	05-09-20	05-20-20
05-10-20	06-06-20	06-18-20
06-07-20	07-11-20	07-20-20
07-12-20	08-09-20	08-20-20

- All employee payroll changes are due to PAYROLL no later than the 10<sup>th</sup> of each month.
- Extra Duty received after **TIME ENDS** will not be processed until the next pay period.
- Employees are responsible for the submission of their Timesheet **EVERY** Monday. If assistance is needed, contact your campus designee.